SECTION 01 26 13 – request for interpretation

1. General
   1. REQUEST FOR INTERPRETATION - RFI
      1. A request for interpretation (RFI) is a formal process used during the Work to obtain an interpretation of the Contract Documents.
      2. Submittal procedures:
         1. RFI form:
            1. Submit RFI on “Request for Interpretation” form, appended to this section. The Consultant shall not respond to an RFI except as submitted on this form.
            2. Where RFI form does not provide sufficient space for complete information to be provided thereon, attach additional sheets as required.
            3. Submit with RFI form necessary supporting documentation.
         2. RFI log:
            1. Maintain log of RFIs sent to and responses received from the Consultant, complete with corresponding dates.
            2. Submit updated log of RFIs with each progress draw submittal.
         3. Submit RFIs sufficiently in advance of affected parts of the Work so as not to cause delay in the performance of the Work. Costs resulting from failure to do this will not be paid by the Owner.
         4. RFIs shall be submitted only to the Consultant.
         5. RFIs shall be submitted only by Contractor. RFIs submitted by Subcontractors or Suppliers shall not be accepted.
         6. Number RFIs consecutively in one sequence in order submitted.
         7. Submit one distinct RFI per RFI form.
         8. Consultant shall review RFIs from the Contractor submitted in accordance with this section, with the following understandings:
            1. Consultant’s response shall not be considered as a Change Order or Change Directive, nor does it authorize changes in the Contract Price or Contract Time or changes in the Work.
            2. Only the Consultant shall respond to RFIs. Responses to RFIs received from entities other than the Consultant shall not be considered.
         9. Allow ten (10) Working Days for review of each RFI by the Consultant.
            1. Consultant’s review of RFI commences on date of receipt by the Consultant of RFI submittal and extends to date RFI returned by Consultant.
            2. When the RFI submittal is received by Consultant before noon, review period commences that day; when RFI submittal is received by Consultant after noon, review period begins on the next Working Day.
         10. Contractor shall satisfy itself that an RFI is warranted by undertaking a thorough review of the Contract Documents to determine that the claim, dispute, or other matters in question relating to the performance of the Work or the interpretation of the Contract Documents cannot be resolved by direct reference to the Contract Documents.
         11. Contractor shall describe in detail this review on the RFI form as part of the RFI submission. RFI submittals that lack such detailed review description, or where the detail provided is, in the opinion of the Consultant, insufficient, shall not be reviewed by the Consultant and shall be rejected.
2. Products

Not Used

1. Execution

Not Used

end of section